

**Summit County Combined General Health District Board
of Health Meeting – Thursday, October 10, 2019**

5:00 p.m.

Keck Boardroom – Building A



MINUTES

Flu vaccines were administered in Room A21 from 4:00 p.m. – 5:00 p.m.

- A. Welcome of Persons Present** – *Introduction of Kimberly Cook, DVM, Director of Life Sciences/Akron Zoological Park, General Health District, Copley Township, completing term vacancy for Dr. Robert Denton. Board and staff introductions made.*
- B. Call to Order** – *Ms. Billow called the meeting to order at 5:04 p.m.*
- C. Board Member Roll Call:**

Dr. Amy Arnold	<i>04/11/2019-12/31/2020</i>	<i>Present</i>
Patricia Billow	<i>01/01/2018-12/31/2021</i>	<i>Present</i>
Dr. James Boex	<i>01/01/2019-12/31/2022</i>	<i>Present</i>
Todd Burdette	<i>03/21/2017-03/20/2022</i>	<i>Absent</i>
Dominic Cugini	<i>04/01/2019-03/31/2023</i>	<i>Present; Arrived after Roll Call</i>
Lynn Clark	<i>01/01/2019-12/31/2022</i>	<i>Present</i>
Dr. Roberta DePompei	<i>01/01/2016-12/31/2019</i>	<i>Absent</i>
Dr. Kristine Gill	<i>01/01/2018-12/31/2021</i>	<i>Present</i>
Dan Karant	<i>01/01/2018-12/31/2021</i>	<i>Present</i>
Dr. Gayleen Kolazcewski	<i>01/01/2016-12/31/2019</i>	<i>Present</i>
Dr. Aleksandra Mamonis	<i>01/01/2016-12/31/2019</i>	<i>Absent</i>
Leon Ricks	<i>01/01/2019-12/31/2022</i>	<i>Absent</i>
Jeffrey Snell	<i>04/01/2018-03/31/2022</i>	<i>Present</i>
Marco Sommerville	<i>01/01/2019-12/31/2022</i>	<i>Absent</i>
Dr. Richard Stephens	<i>04/01/2016-03/31/2020</i>	<i>Absent</i>
Karen Talbott	<i>01/01/2019-12/31/2022</i>	<i>Present</i>
Sheila Williams	<i>01/01/2018-12/31/2021</i>	<i>Present</i>

Others Present: Donna Barrett, Tonya Block, Deborah Bugg, Tonia Burford, Angela Burgess, Cory Kendrick, Brenda Pickle, Heather Pierce, Alison Rogalski, Eric Seachrist, Donna Skoda, Dr. Erika Sobolewski, Sheriff Mike Walsh and Tawanda Weems.

- D. Approval of the Minutes of the Regular Board Meeting**

Motion by Ms. Talbott, seconded by Mr. Karant to approve the Board of Health meeting minutes from September 12, 2019.

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Approved by voice vote.

E. Public and Staff Comments *(three minute maximum.) Deborah Bugg provided an overview of recent life and employment events.*

F. Reading of Schedule E – Late Filings - None

Motion by _____, seconded by _____ to accept Schedule E – Late Filings.

G. Motion by Mr. Karant, seconded by Ms. Clark to adopt Resolution No. 031-19 entitled “Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda”

Schedule A	Personnel
Schedule B	Employee Training and Travel Expenses
Schedule C	Contracts
Schedule D	Finance
Schedule E	Late Filings

Approved by voice vote.

H. Health Commissioner’s Report

- 1. Opiate Lawsuit** – *Ms. Skoda received notice that the lawsuit will move forward. Opening remarks on October 21 and October 22. Summit County is scheduled to testify on October 23, 24 and 25.*
- 2. Storm and Sanitary Sewer Update** – *Three bids received. References were checked for Cavanaugh Construction. Cavanaugh lowest bid at \$1.347 million. References were excellent. Work on the sanitary sewer should begin in the next few weeks.*
- 3. \$5.6 million HUD Lead Grant** - *Ms. Skoda reported grant money awarded again; the most we have received which will allow us to do a lot of homes in Summit County. Akron received approximately \$4.6 million.*
- 4. \$1 million HHS Alzheimer/Elder Services Grant.** *Ms. Skoda congratulated Donna Barrett, Senior and Adult Services Manager, and co-workers for the \$1 million grant award for Alzheimer and dementia related diagnoses. Summit County Developmental Disabilities has partnered on this project and committed three years of in-kind staff support to identify dementia and folks with Down Syndrome. The final focus of the grant is to implement an evidence-based program focused*

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on caregivers to improve their quality of life. Only 13 grants across the United States. The Board recommended letters of commendation added to personnel files.

5. Strategic Plan Quarterly Report (See Enclosure.)

6. Personnel

- a. Motion by Dr. Boex, seconded by Ms. Talbott, to adopt Resolution No. 032-19 directing the Health Commissioner to implement personnel procedures related to suspension and termination.**

Approved by voice vote.

- b. Motion by Dr. Boex, seconded by Mr. Karant adopting Third Quarter, 2019 Policy and Procedure Manual updates/revisions (See Enclosure.)**

Approved by voice vote.

- c. Third Quarter, 2019 Non-Board Contract Report (See Enclosure.)**

- d. Third Quarter, 2019 Full-Time Equivalency Reports (See Enclosures.)**

- 7. The All Staff Meeting/Holiday Luncheon – Friday, December 13, 2019 at Guy's Party Center, 500 E. Waterloo Road, Akron, OH, 44319. Lunch served at 11:30 a.m. Please RSVP to bpickle@scph.org by Friday, December 6, 2019.**

- 8. The Environmental Health Committee will meet immediately after the October 10, 2019 Board meeting.**

- 9. The Finance & Personnel Committee will meet immediately after the November 14, 2019 Board meeting.**

- 10. Fiscal Report.** *Ms. Burgess reported the 2020 budget is complete and will be presented to Finance & Personnel Committee after the November 14 Board meeting. Notification was received from Summit County of an 8% increase to staff and the health district in health insurance premiums effective in January, 2020.*

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11. **Policy and Legislation** *(See Enclosure.)* Cory Kendrick provided an update on vaping. Thirty-two individuals from Ohio, including three from Summit County have been hospitalized with severe pulmonary illness with another 32 more under investigation. Residents are strongly encouraged not to utilize any vaping products, especially those that contain tetrahydrocannabinol (THC) or cannabidiol (CBD.)
12. **Board of Health Educational Program – Thursday, November 14, 2019 from 3:00 p.m. – 5:00 p.m. in the Boardroom. A light dinner will be served. Educational Program will be videotaped for members unable to attend. Please RSVP to bpickle@scph.org by Thursday, November 7, 2019.**

I. Environmental Report

1. **Motion by Ms. Clark, seconded by Mr. Cugini, to approve the Maternity Licensure for Summa Health System – Akron Campus, 525 E. Market Street, Akron, OH, 44309** *(See Enclosure.)*

Roll Call Vote:

Dr. Amy Arnold (Aye); Patricia Billow (Aye); Dr. James Boex (Aye); Todd Burdette (Aye); Lynn Clark (Aye); Dr. Kimberly Cook (Aye); Dominic Cugini (Aye); Dr. Kristine Gill (Aye); Dan Karant (Aye); Dr. Gayleen Kolazcewski (Aye); Dr. Alexandra Mamonis (Aye); Jeffrey Snell (Aye); Karen Talbott (Aye); Sheila Williams (Aye.)

Approved by Voice Vote.

2. Enforcement Report/Sewage Hearing – 1740 Anton Street, Norton, Ohio

Motion by Dr. Boex, seconded by Ms. Williams to adopt Resolution No. 033-19 adopting the Hearing Officer's recommendation for property located at 1740 Anton Street, Norton, Ohio (Akron mailing address) and declaring a nuisance *(See Enclosure – Exhibit A.)*

Approved by Voice Vote.

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- 3. Motion by Ms. Clark, seconded by Mr. Karant to adopt Resolution No. 034-19 approving and granting the issuance of a variance for Brenda Barker at 1216 West Park Way, Springfield Township, Parcel I.D. 5102563, Summit County, Ohio, 44312, for the installation of a sewage treatment system (STS) [See Enclosure.]**

Approved by Voice Vote.

- 4. Motion by Dr. Boex, seconded by Ms. Talbott to adopt Resolution No. 035-19 approving and granting the issuance of a variance for Ruby Winter at 3873 Roller Avenue, New Franklin, Parcel I.D. 2601389 and 1907541, Summit County, Ohio, 44319, for the installation of a private water system (PWS) [See Enclosure.]**

Approved by Voice Vote.

- 5. First Reading of Resolution No. __-19 entitled, "Resolution Adopting an Environmental Fee Schedule for the Year 2020" (See Enclosure.)**

J. Clinical Health/Medical Director's Report

- 1. Communicable Disease Report (See Enclosure.)**
- 2. Vector Borne Disease Surveillance Report (See Enclosure.)**

K. Miscellaneous Business

Motion by Mr. Karant, seconded by Ms. Talbott, to adjourn into Executive Session at 5:59 p.m. to:

- 1. Consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual pursuant to O.R.C. 121.22(G)(1).**

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Roll Call Vote:

Dr. Amy Arnold (Aye); Patricia Billow (Aye); Dr. James Boex (Aye); Todd Burdette (Aye); Lynn Clark (Recused); Dr. Kimberly Cook (Aye); Dominic Cugini (Aye); Daniel Karant (Aye); Dr. Kristine Gill (Aye); Dr. Gayleen Kolazcewski (Aye); Dr. Aleksandra Mamonis (Aye); Jeffrey Snell (Aye); Karen Talbott (Aye); Sheila Williams (Aye.)

Approved by Voice Vote.

Motion by Mr. Snell, seconded by Mr. Cugini, to reconvene from Executive Session at 6:20 p.m.

Roll Call Vote:

Dr. Amy Arnold (Aye); Patricia Billow (Aye); Dr. James Boex (Aye); Todd Burdette (Aye); Lynn Clark (Recused); Dr. Kimberly Cook (Aye); Dominic Cugini (Aye); Daniel Karant (Aye); Dr. Kristine Gill (Aye); Dr. Gayleen Kolazcewski (Aye); Dr. Aleksandra Mamonis (Aye); Jeffrey Snell (Aye); Karen Talbott (Aye); Sheila Williams (Aye.)

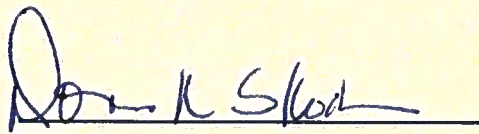
Approved by voice vote.

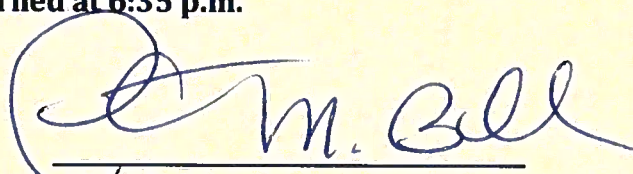
Motion by Mr. Snell, seconded by Mr. Cugini, to adopt Resolution No. 037-19, terminating the employment of Deborah Bugg effective October 11, 2019 for incompetency, inefficiency, neglect of duty, unsatisfactory performance and violation of Policy 7.02 and Policy 8.03.

Motion by Mr. Snell, seconded by Mr. Cugini, that personnel grievances must go through the channels specified in the personnel policies and that Board of Health members shall redirect staff to follow the grievance procedure in the personnel policies.

Approved by voice vote; Lynn Clark abstained.

L. The meeting of the Board of Health adjourned at 6:35 p.m.


Secretary


President

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SCHEDULE A – PERSONNEL

- 1. Approve the termination of Emily Shirley, Peer Recovery Coach, effective September 27, 2019.** *(Emily was unable to satisfactorily complete the required probationary period.)*
- 2. Approve the appointment of Benjamin Moore, Accountant, \$26.82 per hour effective October 15, 2019.** *(Benjamin graduated from Walsh University with a Bachelor's degree in Accounting. Benjamin most recently worked at Ultimus Fund Solutions as a fund Accounting Manager. He will be working in the Fiscal and Grants office.)*
- 3. Approve the appointment of Zachary Songer, Air Quality Engineer, \$31.77 per hour effective October 15, 2019.** *(Zach is a graduate of Ohio State University with a bachelor's degree in Chemical Engineering.)*
- 4. Approve the appointment of Julie Falter, full-time, Professional Guardian, \$26.82 per hour effective October 28, 2019** *(Julie has worked as the Volunteer Recruiter for the past several years and is a credentialed guardian and attorney.)*

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SCHEDULE B - EMPLOYEE TRAINING AND TRAVEL

OCTOBER TRAVEL REPORT 2019

Name of Conference/Training: Ideastream News Show

Sponsor: Ideastream

Date Attending: 9/11/2019

Date Returning: 9/11/2019

City: Cleveland

State: Ohio

Staff Attending: Cory Kendrick

Grant or General Fund: General Fund

Airfare:	Shuttle:	Parking: \$15	Lodging:
Meals:	Registration:	Mileage: \$34.80	Total Cost of Expenses: \$49.80

Name of Conference/Training: Client Visit Out of County

Sponsor:

Date Attending: 10/1/2019

Date Returning: 10/1/2019

City: Cortland

State: OH

Staff Attending: Brittany Lamantia

Grant or General Fund: General Fund

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage:	Total Cost of Expenses: TIME ONLY

Name of Conference/Training: Calming an Overactive Brain

Sponsor: Institute for Brain Potential

Date Attending: 10/2/2019

Date Returning: 10/2/2019

City: Akron

State: OH

Staff Attending: Tonya Block, Donna Skoda

Grant or General Fund: General Fund

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration: \$158	Mileage:	Total Cost of Expenses: \$158

Name of Conference/Training: The Science of Fat and Sugar: Appetite, Eating Disorders and the Reward System

Sponsor: Institute of Natural Resources

Date Attending: 10/3/2019

Date Returning: 10/3/2019

City: Akron

State: OH

Staff Attending: Tonya Block, Donna Skoda

Grant or General Fund: General Fund

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration: \$198	Mileage:	Total Cost of Expenses: \$198

Name of Conference/Training: Northeast Regional Meeting

Sponsor: Cleveland Regional Perinatal Network

Date Attending: 10/3/2019

Date Returning: 10/3/2019

City: Canton

State: Ohio

Staff Attending: Megan Sutherland

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$20.30	Total Cost of Expenses: \$20.30

Name of Conference/Training: Primary One Health

Sponsor:

Date Attending: 10/4/2019

Date Returning: 10/4/2019

City: Columbus

State: OH

Staff Attending: Christa Brunelle

Grant or General Fund: General Fund

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$146.16	Total Cost of Expenses: \$146.16

Name of Conference/Training: Summit Food Coalition Savor the Summit

Sponsor: Summit Food Coalition

Date Attending: 10/10/2019

Date Returning: 10/10/2019

City: Akron

State: Ohio

Staff Attending: Heidi Dressler and Kristi Kato

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration: \$100	Mileage:	Total Cost of Expenses: \$100

Name of Conference/Training: Direction Home Akron Canton Area Agency on Aging & Disabilities 2019 Fall Conference

Sponsor: Direction Home Akron Canton Area Agency on Aging & Disabilities

Date Attending: 10/10/2019

Date Returning: 10/10/2019

City: Cuyahoga Falls

State: Ohio

Staff Attending: Donna Barrett

Grant or General Fund: General Fund

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration: \$80.00	Mileage:	Total Cost of Expenses: \$80

Name of Conference/Training: CMH PHN Sharing Days

Sponsor: ODH

Date Attending: 10/11/2019

Date Returning: 10/11/2019

City: Medina

State: OH

Staff Attending: Sandy Waino, Gail Vechik, Barb Cicero

Grant or General Fund: General Fund

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$23.20	Total Cost of Expenses: \$23.20

Name of Conference/Training: Nurse-Family Partnership Unit 2

Sponsor: Nurse Family Partnership

Date Attending: 10/14/2019

Date Returning: 10/18/2019

City: Denver

State: Colorado

Staff Attending: Janice Hunter

Grant or General Fund: Grant and General

Airfare: \$390.60	Shuttle: \$80	Parking:	Lodging: \$717.65
Meals: 258	Registration: \$5,261.00	Mileage: \$40.60	Total Cost of Expenses: \$6,747.85

Name of Conference/Training: 2019 Fall Project Public Health Ready

Sponsor: NACCHO

Date Attending: 10/15/2019

Date Returning: 10/18/2019

City: Columbus

State: Ohio

Staff Attending: Kristi Kato

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage:	Total Cost of Expenses: TIME ONLY

Name of Conference/Training: Lead Risk Assessor Exams

Sponsor: Phoenix Healthcare Institute

Date Attending: 10/16/2019

Date Returning: 10/16/2019

City: Euclid

State: Ohio

Staff Attending: Mike Boronka & Nate King

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration: \$140.00	Mileage: \$\$49.88	Total Cost of Expenses: \$189.88

Name of Conference/Training: OEI Policy & Practice Leadership

Sponsor: ODH

Date Attending: 10/16/2019

Date Returning: 10/16/2019

City: Columbus

State: OH

Staff Attending: Shaleeta Smith, Ndidi Edeh

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking: \$20	Lodging:
Meals:	Registration:	Mileage: \$150.80	Total Cost of Expenses: \$170.80

Name of Conference/Training: NACAA Fall 2019 Membership Meeting

Sponsor: NACAA

Date Attending: 10/20/2019

Date Returning: 10/22/2019

City: Washington DC

State: DC

Staff Attending: Sam Rubens

Grant or General Fund: Grant

Airfare:	Shuttle: \$75	Parking:	Lodging: \$700
Meals: \$144	Registration: \$695.00	Mileage:	Total Cost of Expenses: \$1800

Name of Conference/Training: OCMH Local Office Grants Administration Orientation

Sponsor: OCMH

Date Attending: 10/23/2019

Date Returning: 10/23/2019

City: Columbus

State: Ohio 43215

Staff Attending: Aixa Bakuhn, Kristi Kato, Tonia Burford

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking: \$25	Lodging:
Meals:	Registration:	Mileage: \$150.80	Total Cost of Expenses: \$175.80

Name of Conference/Training: Mayo Clinic Health Equity Conference
Sponsor: Mayo Clinic
Date Attending: 10/24/2019 **Date Returning:** 10/26/2019
City: Rochester **State:** Minnesota

Staff Attending: Tristan Lawrence **Grant or General Fund:** Grant

Airfare: \$350	Shuttle: \$138	Parking: \$60	Lodging: \$432.40
Meals: \$180	Registration: \$475.00	Mileage: \$0	Total Cost of Expenses: \$1635.40

Name of Conference/Training: 2019 Ohio Food Policy Summit
Sponsor: Ohio Food Policy Network
Date Attending: 10/28/2019 **Date Returning:** 10/28/2019
City: Columbus **State:** Ohio

Staff Attending: Kristi Kato **Grant or General Fund:** Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration: \$20.00	Mileage: \$150.80	Total Cost of Expenses: \$170.80

Name of Conference/Training: Cuyahoga County Bed Bug Conference
Sponsor: Cuyahoga County Health Department
Date Attending: 11/1/2019 **Date Returning:** 11/1/2019
City: Middleburg Hts **State:** Ohio

Staff Attending: Brent Rollins, Sue Cummings, Darrick Willis, Mike Boronka, Nate King, Brittany Lamantia
Grant or General Fund: General Fund

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration: \$90	Mileage:	Total Cost of Expenses: \$90

Name of Conference/Training: APHA 2019 Annual Meeting and Expo
Sponsor: American Public Health Association
Date Attending: 11/2/2019 **Date Returning:** 11/6/2019
City: Philadelphia **State:** PA

Staff Attending: Ndidi Larberg **Grant or General Fund:** General Fund

Airfare: \$314	Shuttle: \$25	Parking:	Lodging: \$1400
Meals: \$276	Registration: \$292.00	Mileage:	Total Cost of Expenses: \$2,307

Name of Conference/Training: ICS 300

Sponsor: Ohio EMA

Date Attending: 11/5/2019

Date Returning: 11/7/2019

City: Cuyahoga Heights

State: Ohio

Staff Attending: Tonya Block, Tabitha Stearns, Angela Burgess

Grant or General Fund: General Fund

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage:	Total Cost of Expenses: TIME ONLY

Name of Conference/Training: 14th Annual Statewide Immunization Conference

Sponsor: ODH

Date Attending: 11/6/2019

Date Returning: 11/6/2019

City: Wadsworth

State: Ohio

Staff Attending: Wendy Brolly, Panethong Lynum

Grant or General Fund: General Fund

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration: \$150	Mileage:	Total Cost of Expenses: \$150

Name of Conference/Training: Ohio WIC 2019 Fall Director's Meeting

Sponsor: Ohio WIC

Date Attending: 11/7/2019

Date Returning: 11/7/2019

City: Dublin

State: Ohio

Staff Attending: Meghan Johnson and Nikki Maffei

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking: \$15	Lodging:
Meals:	Registration:	Mileage: \$146.16	Total Cost of Expenses: \$161.16

Name of Conference/Training: DANCE Fundamentals

Sponsor: University of Colorado (held at Nationwide Children's)

Date Attending: 11/19/2019

Date Returning: 11/21/2019

City: Columbus

State: OH

Staff Attending: Stevie Diehl, Shawna Graubner, Brittany Lamantia

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking: \$50	Lodging: \$324.50
Meals: \$204	Registration: \$2,565.00	Mileage: \$150.80	Total Cost of Expenses: \$3,294.30

Name of Conference/Training: ICS 400

Sponsor: Ohio EMA

Date Attending: 11/19/2019

Date Returning: 11/20/2019

City: Cuyahoga Heights

State: Ohio

Staff Attending: Tonya Block, Tabitha Stearns, Angela Burgess

Grant or General Fund: General

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage:	Total Cost of Expenses: TIME ONLY

Name of Conference/Training: NBAC Meeting

Sponsor: Ohio WIC

Date Attending: 12/6/2019

Date Returning: 12/6/2019

City: Columbus

State: Ohio

Staff Attending: Joseph Bruening and Madeline Delino

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking: \$15	Lodging:
Meals:	Registration:	Mileage: \$127.60	Total Cost of Expenses: \$142.60

Name of Conference/Training: Ensuring Local Governments Comply with the Law

Sponsor:

Date Attending: 12/9/2019

Date Returning: 12/9/2019

City: Akron

State: Ohio

Staff Attending: Tabitha Stearns

Grant or General Fund: General

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration: \$359	Mileage:	Total Cost of Expenses: \$359

MULTIPLE MEETINGS

Name of Conference/Training: Trial for Opioid Lawsuit

Sponsor: SCPH

Date Attending: 10/16/2019

Date Returning: 12/31/2019

City: Columbus

State: Ohio

Number of Multiple Meetings: 40

Staff Attending: Donna Skoda

Grant or General Fund: General

Airfare:	Shuttle:	Parking: \$600	Lodging:
Meals:	Registration:	Mileage: \$1,400	Total Cost of Expenses: \$2,000

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SCHEDULE C - CONTRACTS

A. Office of the Health Commissioner

- 1. Adopt Contract No. 138630 authorizing an agreement between Cavanaugh Building Corporation and the Summit County Combined General Health District for Fairway Center Storm and Sanitary Sewer improvements** *(pending Prosecutor approval for the period October 11, 2019 through May 31, 2020 in an amount not to exceed \$1,347,000.00 payable to Cavanaugh Building Corporation.)*

B. Clinical Health

- 1. Adopt Contract No. 138612 authorizing an amended agreement between Summit County Combined General Health District, serving as administrative agent for Summit County Family and Children First Council and Ohio Department of Developmental Disabilities Board for Ohio Part C Early Intervention Service Coordination in accordance with the fees, services and conditions stipulated in the contract** *(pending Prosecutor approval for the period July 1, 2019 through June 30, 2020 in an amount not to exceed \$1,020,099.00 payable to Summit County Family and Children First Council.)*
- 2. Adopt Contract No. 138617 authorizing an agreement between Summit County Combined General Health District and Smile Minded Smartworks, LLC, to provide data collection, analysis and program evaluation of the SAMHSA Community Medication Assisted Treatment Program** *(pending Prosecutor approval for the period of October 1, 2019 through September 30, 2020 in an amount not to exceed \$33,200.00 payable to Smile Minded Smartworks, LLC.)*
- 3. Adopt Contract No. 138616 authorizing an agreement between Ohio Department of Health and the Summit County Combined General Health District to provide Tuberculosis investigations and management** *(pending Prosecutor approval for the period of July 1, 2019 through December 31, 2019 in an amount not to exceed \$43,236.00 payable to SCPH.)*

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SCHEDULE C – CONTRACTS

- 4. Adopt Contract No. 138625 authorizing an agreement between Summit County Department of Job and Family Services and the Summit County Combined General Health District to provide Healthchek and pregnancy related services and programs to women and children in Summit County (pending Prosecutor approval for the period October 1, 2019 through September 30, 2020 in an amount not to exceed \$120,000.00 payable to SCPH.)**
- 5. Adopt Contract No. 138626 authorizing an agreement between Summit County Department of Jobs and Family Services and Summit County Combined General Health District to provide nursing, sanitarian and program support to Adult Protective Services (pending Prosecutor approval for the period October 1, 2019 through September 30, 2020 in an amount not to exceed \$100,000.00 payable to SCPH.)**

C. Environmental Health

- 1. Adopt Contract No. 138621 authorizing an amended agreement between the Ohio EPA and the Summit County Combined General Health District for the Akron Regional Air Quality Management District for air pollution control services (pending Prosecutor approval for the period October 1, 2017 through September 30, 2019 in an amount not to exceed \$2,429,349.00 payable to SCPH.)**
- 2. Adopt Contract No. 138611 authorizing an agreement between the Ohio Environmental Protection Agency (OEPA) and the Summit County Combined General Health District for the Akron Regional Air Quality Management District for air quality services (pending Prosecutor approval for the period October 1, 2019 through June 30, 2021 in an amount not to exceed \$2,154,527.00 payable to OEPA.)**

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SCHEDULE D - FINANCE



SUMMIT COUNTY PUBLIC HEALTH

Monthly Cash Statement As of September 2019

<u>Cash Receipts</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
State Subsidy	\$226,544	\$0	\$226,544
Environmental Health Fees	\$2,198,533	\$175,578	\$2,374,111
Vital Statistics	\$439,461	\$0	\$439,461
Personal Health Services	\$625,976	\$245,844	\$871,820
Miscellaneous Receipts	\$168,841	\$1,136	\$169,977
Federal Funds Reimbursement	\$54,207	\$7,764,987	\$7,819,194
Local Contracts (Including Akron)	\$2,855,785	\$1,243,626	\$4,099,411
State Fees	\$784,006	\$0	\$784,006
Rental of Property	\$91,502	\$0	\$91,502
Sale - Real Property	\$1,414,837	\$0	\$1,414,837
Local Taxation	\$3,230,675	\$0	\$3,230,675
TOTAL CASH RECEIPTS	\$12,090,367	\$9,431,171	\$21,521,538
<u>Cash Disbursements</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
PERS/Workers Comp/Medicare	\$694,668	\$607,694	\$1,302,362
Health Benefits	\$814,914	\$728,142	\$1,543,056
Travel	\$94,465	\$57,271	\$151,736
Supplies	\$399,059	\$586,600	\$985,659
Contracts Services/Repairs	\$1,277,545	\$3,108,460	\$4,386,005
Building Rental	\$30,479	\$86,569	\$117,048
Advertising and Printing	\$4,800	\$114,150	\$118,950
Other Expenses	\$89,206	\$282,137	\$371,343
Equipment	\$144,485	\$93,684	\$238,169
Remittance to State	\$793,000	\$0	\$793,000
Nuisance Abatement Expense	\$1,250	\$0	\$1,250
Debt Service-Building	\$1,668,885	\$0	\$1,668,885
Client Services	\$7,068	\$54,955	\$62,023
Salaries	\$4,374,067	\$3,810,838	\$8,184,905
TOTAL CASH DISBURSEMENTS	\$10,393,891	\$9,530,500	\$19,924,391
RECEIPTS LESS DISBURSEMENTS	\$1,696,476	(\$99,329)	\$1,597,147
Transfers/Advances-In	(\$2,472,800)	(\$293,767)	(\$2,766,567)
Transfers/Advances-Out	\$17,360	\$2,749,207	\$2,766,567
Reserve for Encumbrances	\$6,310,704	\$5,336,782	\$11,647,486
FUND BALANCE	\$10,462,620	\$2,782,013	\$13,244,633



Summit County Public Health

General Fund Executive Summary

September 2019 Financial Report

	<u>2018 YTD</u> <u>Actual</u>	<u>2019 YTD</u> <u>Actual</u>	<u>2018 vs 2019</u> <u>YTD Variance</u>
<u>Cash Receipts</u>			
Local Taxation	3,230,675	3,230,675	(0)
State Subsidy	271,841	226,544	(45,297)
Environmental Health Fees	2,136,125	2,198,533	62,408
Vital Statistics	410,878	439,461	28,583
Personal Health Services	597,804	625,976	28,173
Miscellaneous Receipts	161,368	168,841	7,474
Federal Funds Reimbursement	16,774	54,207	37,433
Local Contracts (Including Akron)	2,966,038	2,855,785	(110,253)
State Fees	795,020	784,006	(11,014)
Rental of Property	102,204	91,502	(10,702)
Sale - Real Property	0	1,414,837	1,414,837
TOTAL CASH RECEIPTS	10,688,727	12,090,368	1,401,641
<u>Cash Disbursements</u>			
Salaries	4,483,933	4,374,067	(109,866)
PERS/Workers Comp/Medicare	723,160	694,668	(28,492)
Health Benefits	819,973	814,914	(5,058)
Travel	88,475	94,465	5,990
Supplies	379,071	399,059	19,988
Contracts Services/Repairs	995,288	1,277,545	282,257
Building Rental	6,398	30,479	24,081
Advertising and Printing	7,729	4,800	(2,929)
Other Expenses	92,409	89,206	(3,204)
Equipment	116,673	144,485	27,812
Remittance to State	778,501	793,000	14,500
Nuisance Abatement Expense	500	1,250	750
Debt Service-Building	309,278	1,668,885	1,359,608
Client Services	564	7,068	6,504
TOTAL CASH DISBURSEMENTS	8,801,951	10,393,890	1,591,939
RECEIPTS LESS DISBURSEMENTS	1,886,776	1,696,478	(190,298)
Transfers/Advances-In	1,725,950	2,472,800	746,850
Transfers/Advances-Out	0	17,360	17,360
Reserve for Encumbrances	6,215,917	6,310,704	94,787
FUND BALANCE	9,828,643	10,462,622	633,979